



Managing Office Address:  
21 Skypark International  
Speke Hall Avenue  
LIVERPOOL  
L24 1YL

**Off-Airport Parking Services @ Manchester Airport**

[www.skyparkmanchester.co.uk](http://www.skyparkmanchester.co.uk)  
[info@skyparkmanchester.co.uk](mailto:info@skyparkmanchester.co.uk)

**CUSTOMER CONTACT NUMBERS :-**

**07889092055 for Meet + Greet OR 01614902482 for Park + Ride**

**IF YOU'RE RUNNING LATE – DON'T WAIT - CALL US**

If you've Booked a Park & Ride Service, we may be able to upgrade you to Meet & Greet for an extra £10 Fee Each Way – payable on Arrival SUBJECT to Staff availability.

**SKYPARK MANCHESTER CUSTOMER INSTRUCTIONS AND DIRECTIONS**

8<sup>th</sup> Floor Wythenshawe Civic Centre Multi-Storey Car Park (over ASDA Superstore):  
Spiral Access Ramp off Rowlandsway, Wythenshawe, Manchester M22 5RG -

**NB: MAXIMUM HEIGHT RESTRICTION FOR ALL VEHICLES IS LIMITED TO 6ft 6inches**

We attach specific Customer Instructions and Comprehensive Directions by Car to our facility - where relevant - tailored to each of our respective Off-Airport Parking Services, that is to say:-

**Meet & Greet Indoor, Park & Ride Outdoor, Park & Ride Indoor AND Park & Return Greet**

Our Standard Terms & Conditions - under and subject to which our Car Parking Services are operated and provided - are available for inspection on our website. Please note that you are deemed to have read, understood and accepted same upon Arrival with your Vehicle at your pre-booked Parking Date and pre-advised ETA. NB: Your Statutory Rights of course remain unaffected.

Should you have any queries or changes to your Booking, please do not hesitate to contact us by email, telephone or letter.

Yours Sincerely,

Skypark Manchester

NB: Unless advised to the contrary in writing by you, your consent to maintain your details within our database pursuant to (but strictly in accord with) the Data Protection Act will be assumed.

**SKYPARK****MANCHESTER****Meet & Greet Customer Directions****Please follow instructions below:**

**ALL Pre-Booked Parking ETA's for BOTH Arrival at the Airport for Departure "Outbound" AND Return "Inbound" should be made by reference to a 24 hr Clock format.**

**For "Arrival ETA" -PLEASE allow sufficient journey time to achieve the minimum Airport Check-IN Time for your Outbound Flight.**

**For "Return ETA" - the Published Airport Operator Inbound Flight UK Landing Time stated on your Return Ticket (or as advised on-line) will be adequate.**

**15 MINUTES before arrival at the Manchester Airport Terminal call Skypark Manchester on 07889092055 TO CONFIRM FINAL "Meet" arrangements.**

**IF YOU ARE RUNNING LATE – PLEASE CALL US TO ADVISE ANY CHANGE IN YOUR ETA ASAP!!**

**NB: Skypark reserves the right to charge for any unreasonable excess Driver Waiting Time caused by failure to reasonably adhere to *your* noted "Pre-Booked" ETA.**

**Directions to Airport:****Drive to Terminal 1, 2 or 3 at Manchester Airport**

- From whichever part of the UK you are travelling to the Airport, follow the major road routes/motorways directions to Manchester Airport.
- If you are using the M56 turn off at Junction 5.
- Follow the Signage to the respective Airport Terminal Departure location as noted on your Outbound Flight Ticket.

**Your Arrival "GREET" for Outbound -**

**Terminal 1:** Drive to departures and enter drop-off zone.

**Terminal 2:** Drive to departures and pull up at kerbside.

**Terminal 3:** Drive to Terminal 3, and park in set-down area.

Your Skypark Manchester Representative will be ready to meet you at the kerbside.

**PLEASE HAVE YOUR "RETURN" FLIGHT TICKET TO HAND – AS THIS WILL BE CROSS-CHECKED BY OUR STAFF AGAINST OUR DATA TO ENSURE WE HAVE THEM CORRECTLY NOTED**

**Your Return for Inbound -**

Once you have *landed*, fully *cleared Customs* and *collected* your **Baggage**, please call **07889092055** to confirm final delivery arrangements for the "GREET" and return of your Car with our Staff. Unless otherwise arranged, this should be to the same place at which your Car was *collected* from you on your initial Arrival and "MEET"

Skypark Manchester wish you a safe journey and trouble-free holiday.

**Any questions or queries please call us on - 07889 092 055.**

**Wednesday, 28 November 2012**

# SKYPARK

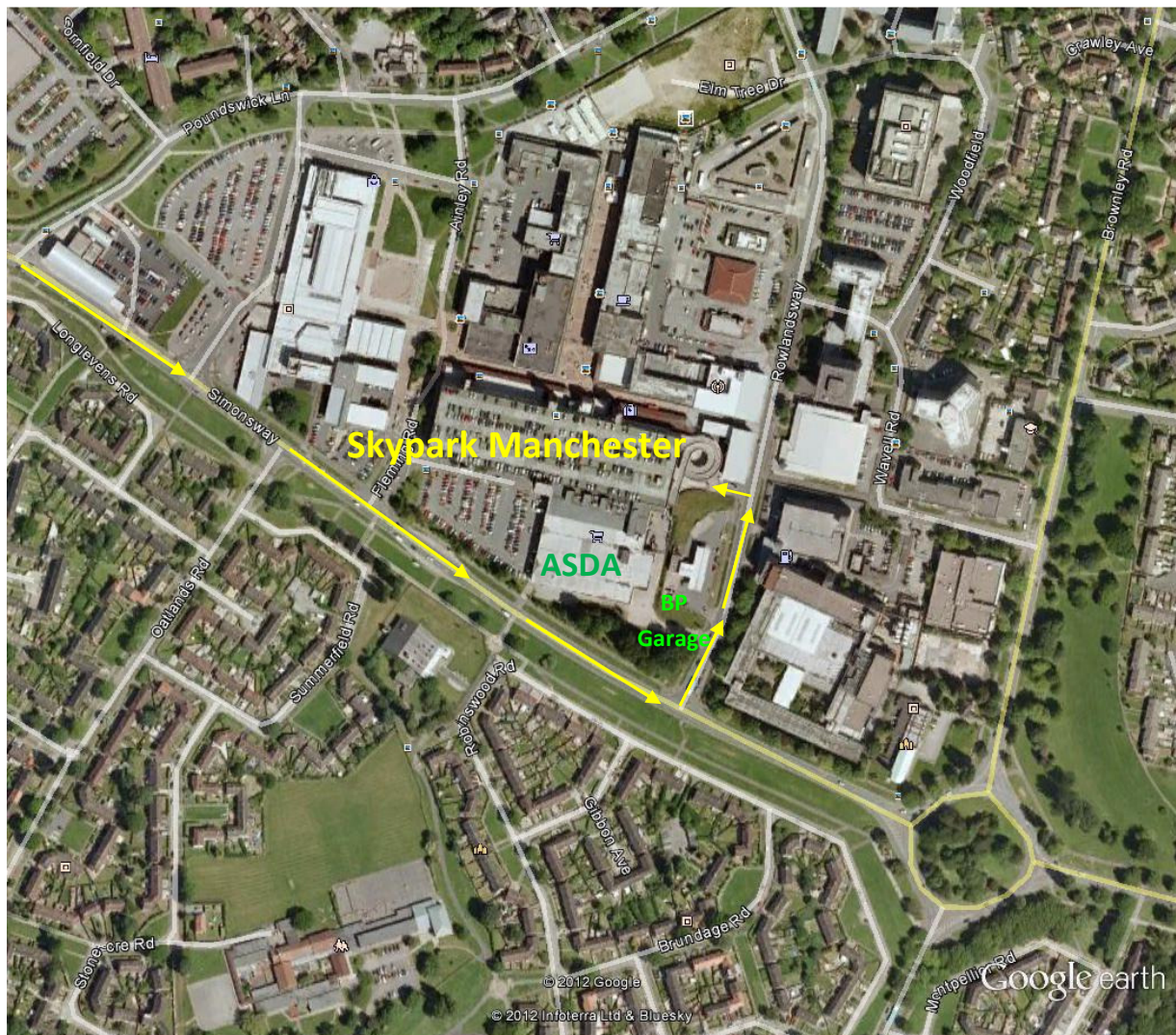
# MANCHESTER

Skypark Manchester Undercover Car parking facility for Manchester Airport

8th floor Multi-Storey Car Park Rowlandsway Wythenshawe Manchester M22 5RG

## Park & Ride Indoor & Outdoor Directions:

From M56 heading towards Manchester leave at Junction 3a (signed A560) signposted Altrincham, Wythenshawe (ignore Junction 3 Stockport signs). Come back on yourself round the roundabout back onto M56. Leave at Junction 4 \* signed Wythenshawe Centre, proceed along Simonsway. At the 4th set of lights, turn left into Rowlandsway, 50 yards on the left is a BP Station. Skypark Manchester up/down ramps are next to the BP Station. At the barrier, sound horn and wait for staff. All other routes - leave M56 at Junction 4 and follow these directions from \* above. ANY PROBLEMS – CALL **01614902482**



**SKYPARK****MANCHESTER**

**Skypark Manchester Undercover Car parking facility for Manchester Airport**  
**8th floor Multi-Storey Car Park Rowlandsway Wythenshawe Manchester M22 5RG**

**Park & Ride Indoor & Outdoor Customer Instructions:**

**KEYS ETC** – NB it is essential for Customer CAR Keys & Any Alarm Fobs etc to be left with Skypark Manchester Staff during the period of Pre-Booked parking with our facility – please see our Skypark Manchester’s Terms & Conditions regarding this and in particular the specific Customer Declaration as to Road Worthiness of their Vehicle etc.

**Outbound Customers** - to follow the Directions to Multi-Storey and will be let into 8th Floor Barrier by a member of SKY2 Staff upon Arrival – ANY PROBLEMS CALL **01614902482**

- Arriving Cars will park in the temporary Holding Bays opposite Reception Office - these Cars will be moved later to another Floor and into a numbered, designated Parking Bay by Skypark Manchester Staff at our convenience for Storage until your Return and its Collection.
- For Health & Safety Reasons, Customer’s are not permitted access to other Floors without express permission of the Skypark Manchester Manager.
- Once parked, the Lead Customer should Report to our Reception Office to Complete their Booking-in. They should produce a copy of their Parking Reservation and have Return Flight Details to hand to cross-check with ours to ensure correct.
- Having transferred their Luggage (if any) to the waiting Courtesy Shuttle, they need to lock their Car and hand in the Keys to Reception Staff.
- Customers will be expected to retain their House and Other personal Keys NOT relating or necessary to operating their Vehicle
- The Customer and their party will then be taken up to Manchester Airport Station Terminal Access in the Courtesy Shuttle. Shuttle transit time varies according to traffic, but is between 10-15 Minutes either way. The Station Access has a Vertical Lift from Ground Floor to overhead Travelators to each of the Departure Terminals.

**Inbound Customers** - UPON Return, once landed, through Customs and Baggage Collected, they should again make their way via the Travelators to the same Train Station Access and down to the Ground Floor. **At that point they should Call the 24/7 Number 01614902482** and request the Shuttle to attend them. They will then be taken back to the Multi-Storey, where their cars will be waiting for them.

Customer’s Car Keys can be collected from Skypark Manchester Reception Office by the Lead Customer upon production of suitable Photo ID – Passport/Driving Licence - whereafter Customers can reload their Car and depart the Multi-Storey by following the clear Exit signs and commence their journey home.

During normal hours the Civic Centre offers a variety of shopping facilities, not the least of which is the large ASDA Superstore and several cafeterias for Customers to enjoy some refreshments and/or stock up on essentials before setting off on their Homeward journey. **The lower floors beneath our complex offer parking to shoppers for that purpose.**

**SKYPARK****MANCHESTER**

## **Skypark Manchester Undercover Car parking facility for Manchester Airport**

**8th floor Multi-Storey Car Park Rowlandsway Wythenshawe Manchester M22 5RG**

### **Park & Return Greet Customer Instructions (P&RG):**

**KEYS ETC** – NB it is essential for Customer CAR Keys & Any Alarm Fobs etc to be left with Skypark Manchester Staff during the period of Pre-Booked parking with our facility – please see our Skypark Manchester’s Terms & Conditions regarding this and in particular the specific Customer Declaration as to Road Worthiness of their Vehicle etc.

**Outbound Customers** - to follow the Directions to Multi-Storey and will be let into 8th Floor Barrier by a member of SKY2 Staff upon Arrival – ANY PROBLEMS CALL **01614902482**

- Arriving Cars will park in the temporary Holding Bays opposite Reception Office - these Cars will be moved later to another Floor and into a numbered, designated Parking Bay by Skypark Manchester Staff at our convenience for Storage until your Return and its Collection.
- For Health & Safety Reasons, Customer’s are not permitted access to other Floors without express permission of the Skypark Manchester Manager.
- Once parked, the Lead Customer should Report to our Reception Office to Complete their Booking-in. They should produce a copy of their Parking Reservation and have Return Flight Details to hand to cross-check with ours to ensure correct.
- Having transferred their Luggage (if any) to the waiting Courtesy Shuttle, they need to lock their Car and hand in the Keys to Reception Staff.
- Customers will be expected to retain their House and Other personal Keys NOT relating or necessary to operating their Vehicle
- The Customer and their party will then be taken up to Manchester Airport Station Terminal Access in the Courtesy Shuttle. Shuttle transit time varies according to traffic, but is between 10-15 Minutes either way. The Station Access has a Vertical Lift from Ground Floor to overhead Travelators to each of the Departure Terminals.

**Inbound Customers** - UPON Return, once landed, through Customs and Baggage Collected, they should again make their way via the Travelators to the same Airport Station and down to the Ground Floor Access where they were dropped-off on their Arrival – ie: the Station Taxi rank, with the Raddison Blue Hotel in front of you. **At that point they should Call the 24/7 Number 01614902482** and request their Vehicle to be returned to them. Their Name and Car Registration will be cross-checked against their recorded Booking Data and their car delivered down to the Airport Station for their onwards use.

Customer’s Car Keys will be handed over to the Lead Customer upon production of suitable Photo ID – Passport/Driving Licence and they will be expected to counter-sign their Booking Sheet by way of acknowledgement of the keys and return of the Vehicle into their possession.

***Skypark Manchester Staff and Managers wish you a pleasant return journey home and look forward to seeing you again at either Manchester or Liverpool Airport facilities.***